

This is the annexure of 6 pages marked "A" referred to in the Form No 1
Signed by me and dated/...../.....

Signature_____

CONSTITUTION AND RULES OF THE CANNING VALE JUNIOR CRICKET CLUB INC.

1. NAME OF CLUB

The name of the Club shall be Canning Vale Junior Cricket Club Inc.

2. OBJECTS

The objectives for which this Club is established are to be as follows:

- To foster the game of cricket
- To provide sporting facilities for the playing of cricket.
- To hold, promote or participate in amateur cricket and competitions.
- To provide coaching and instruction in cricket.
- To provide social and recreational facilities.
- To facilitate the progress of players from junior ranks to senior teams of the parent Club, and any such other Association within the Council Districts as may be deemed necessary.

3. POWERS

For the purpose of achieving or furthering these objectives the Club shall have power:

- To purchase, sell, hold, lease or rent real or personal property.
- To borrow, raise or secure the payment of money to secure the repayment or performance of any debt, liability, contract or guarantee incurred or to be entered into by the Club.
- To enter into any arrangements with any government or local government authority or instrumentality.
- To employ, hire or engage managers, clerks, secretaries, workmen, curators, coaches or other persons.
- To invest the monies of the Club.
- To make gifts or give prizes.
- To do all such other things as are incidental or conducive to the objects of the Club.

4. INCOME AND PROPERTY

The income and property of the Club shall be applied solely towards the promotion of the objects of the Club and no portion of the income or property shall be paid, transferred to, distributed directly or indirectly to the members of the Club, provided that nothing shall prevent the payment in good faith of remuneration to any officer or employee of the Club or to any person other than a member, in return for services actually rendered to the Club.

5. MEMBERSHIP

Membership of the Club shall be open to all persons interested in cricket at the discretion of the Committee.

Membership shall consist of the following classes:

- Adult members
- Junior members
- Life members and
- Honorary members

The Committee shall have power to create or modify the classes of membership within these classes.

A member or past member who has rendered notable service to the Club or has held important office may be elected to a life member upon the recommendation of the Committee at any General Meeting.

A member shall cease to be a member if:

- He/she resigns,
- He/she fails to pay any subscription due, or
- He/she is suspended or expelled.

A member may at any reasonable time inspect without charge the books, documents, records and securities of the Club.

6. PATRONS

At the Annual General Meeting there shall be elected a Patron who shall be entitled to participate in any general meeting but shall not be entitled to vote or otherwise participate in the business of the Club.

7. SUBSCRIPTIONS

The subscription for each class of member shall be determined by the members of the Club at the Annual General Meeting or at an Extraordinary General Meeting.

Any person wishing to become a member shall submit the membership fee for one year and the Committee may accept or reject without being required to give reasons.

All subscriptions shall be due and payable in advance on the same day on which the Annual General Meeting is held.

8. OFFICERS

The officers of the Club shall be elected annually:

- President,
- Vice President
- Secretary
- Treasurer

The Secretary, on behalf of the Club will keep and maintain:

- An up to date register of the members of the Club and their postal or residential addresses and, upon request of a member of the Club, make the register available for the inspection of the member and the member may make a copy of or take an extract from the register but shall have no right to remove the register for that purpose.

- The register will be kept and maintained at the Secretary's place of residence, or at such other place as the members at a general meeting decide.
- The Secretary must unless the members resolve otherwise at a general meeting, have custody of all books, documents, records and registers of the Club, including those referred to in clause 8 other than those required to be kept and maintained by, or in the custody of, the Treasurer.
- The Secretary must cause the name of a person who dies or who ceases to be a member as per clause 5 to be deleted from the register of members.

The Treasurer must unless the members resolve otherwise at a general meeting, have custody of all securities, books and documents of a financial nature and accounting records of the Club including:

Comply on behalf of the club with sections 25 and 26 of the Associations Incorporation Act (1987) with respect to the accounting records of the club by-

- keeping such accounting records as correctly record and explain the financial transactions and financial position of the Club;
- keeping its accounting records in such a manner as will enable true and fair accounts of the Club to be prepared from time to time;
- keeping its accounting records in such a manner as will enable true and fair accounts of the Club to be conveniently and properly audited; and
- submitting to members at each annual general meeting of the Club accounts of the Club showing the financial position of the Club at the end of the cricket season being the month of April.

8.2 No person shall be an officer of the Club unless they shall be a financial member of the Club.

9. COMMITTEE

The administration of the Club shall be the responsibility of the Committee.

- The Committee shall comprise the officers of the Club and not less than one and not more than ten other members.
- The officers and other members of the Committee shall be nominated by and elected from the financial members of the Club and shall be elected annually at the Annual General Meeting and shall take office on the following day.
- The quorum shall consist of four.
- The Committee shall have power to form sub-committees.
- The Committee shall have power to fill any vacancy of officer or other member of the Committee as may occur before the next Annual General Meeting.

10. ANNUAL GENERAL MEETING

The Annual General meeting shall be held in the month of April each year on a day and time to be arranged by the Committee.

- The quorum shall consist of eight.
- The business of the Annual General Meeting shall include:
- Confirmation of minutes and matters arising,
- The President's Report,

- The Treasurer's Report and Statement of Accounts for the preceding cricket season.
- The election of officers and members of that Committee,
- The election of patrons and honorary members,
- The appointment of an auditor,
- Motion of notice, and,
- General business.

11. EXTRAORDINARY GENERAL MEETING

An Extraordinary General Meeting may be called in one of the following ways:

- By resolution of the Committee,
- By petition in writing by at least ten members of the Club,
- By the President.
- The quorum shall consist of eight.

12. CHAIRMAN OF GENERAL MEETING

- The President or in his absence the Vice-President shall preside at the Annual General meeting and at any Extraordinary General Meeting.
- In the absence of the President or the Vice-President, the Meeting shall elect any member of the Club to preside.
- The Chairman or any General Meeting shall have a casting vote as well as a deliberative vote.

13. VOTING

- Only financial members shall be eligible to vote at any General Meeting of the Club.
- At every General Meeting a resolution put to the vote shall be decided by a show of hands by a numerical majority of members present.
- At all General Meetings each member shall be entitled to one vote.
- At all General Meetings each member shall only be entitled to vote if he is present at the time the vote is taken.

14. NOTICE OF MEETINGS

- Fourteen days' notice shall be given of the Annual General Meeting to all members.
- Ten days' notice shall be given of an Extraordinary General Meeting by notice displayed at the Club in a prominent place or by letter to members.
- Seven days' notice shall be given of a Committee Meeting in any manner convenient to the Secretary.

15. MINUTES OF MEETING

- The Secretary or in his/her absence, another member, shall keep minutes of all General Meetings and Committee Meetings.
- Subject to the discretion of the President, minutes of all meetings shall be open to inspection by any member at a time and place convenient to the Secretary.

16. SUSPENSION AND EXPULSION

- Any member of the Club who fails to observe the Rules of the Club or whose conduct in the opinion of the Committee is prejudicial to the interests of the Club may be suspended or removed from membership of the Club by a majority of at least two thirds of the Committee as shall be present and vote at a Meeting of the Committee called for that purpose and for which seven days' notice shall have been given to all members of the Committee and to the member who it is proposed to suspend or expel.
- The member whom it is proposed to suspend or expel may attend such meeting for the purpose of being heard and offering an explanation for his alleged conduct if he so desires.
- An appeal shall lie to an Extraordinary General meeting which shall be called by the Committee at the request in writing of the member who has been suspended or expelled within seven days of the Committee's decision.
- Any member who is suspended or expelled shall not be entitled to any refund of subscription.
- On appeal from a decision of the Committee the Extraordinary General meeting may make such resolution as it may see fit to allow or disallow the appeal in whole or in part and may vary the decision of the Committee.
- Where a member has been suspended or expelled, his suspension or expulsion shall not affect the membership of any other persons who may comprise a family membership.
- Where a member is suspended such member shall be deemed to be not a member during the period of his suspension until such time as his suspension is lifted.

17. RESIGNATIONS

- Any person who wishes to resign his membership shall do so in writing by letter addressed to the Secretary.
- Any person who fails to pay his annual subscription before the 1st August of each year shall be deemed to have resigned from the membership of the Club.

18. FINANCE

- The Committee shall cause true accounts to be kept of the monies received and expended.
- A balance sheet containing a summary of the assets and liabilities of the Club one month prior to the Annual General Meeting, together with a statement of profit and loss for the preceding year shall be made out and submitted to the Annual General Meeting.
- The accounts shall be audited by the Auditor who shall make a report of the accounts.
- The Committee shall conduct its financial transactions through banks or other financial institutions.
- All cheques shall be signed by any two of the following:
 - The President,
 - The Vice-President
 - The Secretary,
 - Or The Treasurer

- The accounts shall be open to inspection by any member upon giving reasonable notice to the Treasurer at a time and place convenient to the Treasurer.

19. AUDITOR

The Auditor shall be appointed by resolution at the Annual General meeting to audit the accounts and he shall not be a member of the Committee. The Auditor may attend the Annual General meeting and take part in discussions.

20. COMMON SEAL

The Club shall have and use a common seal inscribed with the name of the Club, which shall be held in the custody of the President and it shall be used or affixed to any document after authority has been given by the Committee. The affixation of the seal shall be witnessed by the President and any two members of the Committee.

21. DISSOLUTION

The Association may at any time, with the consent of a majority of 75% of the members present at a General Meeting called for the purpose; be dissolved.

If upon the dissolution or winding up of the Association there remains after the satisfaction of all its debts and liabilities any property whatsoever the same must not be paid to or distributed among the members or former members. The surplus property must be given or transferred to another association incorporated under the Act which has similar objects and which is not carried out for the purpose of profit or gain to its individual members, and which association shall be determined by resolution of the members.

22. INSPECTION OF RULES

The Rules shall be open to inspection by any member upon giving reasonable notice to the Secretary at a time and place convenient to the Secretary.

23. ALTERATION OF RULES

- No alteration, addition or amendment of these Rules shall be made unless and until carried by a resolution at any General Meeting called for such purpose by a majority of 75% of the members present.
- Notice of any proposed addition alteration or amendment shall be given in accordance with the provisions of Rule 14.